



HUMAN DIMENSIONS OF ORGANIZATIONS

Undergraduate Honors Program

ADVISOR AND STUDENT CONTRACT

For the student to complete:

Student Requirements and Expectations: To receive your HDO degree with Honors, students must abide by a faculty advisor and internship supervisor contract. Check the below boxes acknowledging the following basic requirements:

___ Check-in with faculty advisor regularly. Keep them informed of challenges, problems, or successes with your project so that they may help as soon as possible.

___ Complete 160-180 hours of on-site time with your organization. Track your hours.

___ Submit a reflection essay to your faculty advisor and the HDO Office by the last day of each semester.

___ Construct and agree upon a timeline, with your advisor, for each semester of the project.

___ Be self-motivated and stick to the above timeline to complete this challenge successfully.

___ Provide a copy of this completed form to your advisor

For the student and faculty advisor to complete:

Grading Requirements: The HDO Honors program is graded using the plus/minus grading system. The requirements and weight of assignments is at the discretion of the faculty advisor and student. Thus, the following are only suggestions.

Please check which assignments will be used and what their weight will be in determining the final course grade.



HDO 359H

___ Journals ___%

✓ 3-5-page reflection essay _____% (required)

___ Development of semester's timeline and goals ___%

___ Recommendation Report Outline _____%

___ Regular meetings with faculty advisor _____%

___ Site Reports _____%

___ Other (please specify) _____%

___ Other (please specify) _____%

___ Other (please specify) _____%

HDO 379H

___ Journals ___%

___ Site Reports ___%

___ Regular meetings with faculty advisor ___%

___ Development of year's timeline and goals ___%

___ Recommendation Report Draft ___%

___ Recommendation Report Final Draft ___%

___ Poster ___%

3-5-page reflection essay ___% (required)

___ Other (please specify) ___%

___ Other (please specify) ___%

___ Other (please specify) ___%

Frequency of Faculty/Student Contact:

__ Weekly

__ Biweekly

__ Other: _____

Student and Faculty Advisor Signatures:

We have read, discussed, and agreed to the terms outlined above.

Faculty Advisor's Signature: _____

Date: _____

Honors Student's Signature: _____

Date: _____